

Thursday, June 13, 2013 EASTCONN ECHIP Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6), Hampton, CT.

Present:

William Hull, Putnam	Bob Carroll, Coventry
Mike Wilkinson, Tolland	Suzanne Waterhouse, Tolland
Ron Lussier, Plainfield	Kelly Vachon, Plainfield
Doug Cutler, Putnam	Steve Werbner, Tolland
Beth Bauer, Coventry	Steve May, Milliman
Denise Doyle, Stop Loss Insurance Brokers	Larisa Carr, ECHIP
Paula Colen, EASTCONN	

EASTCONN Staff Present: Tricia Costa

1. The meeting was called to order at 2:06 by Steve Werbner.
2. Approval of minutes:
 - a. MOTION: Steve Werbner moved to approve the minutes of May 16, 2013 as presented.
 - b. SECOND: William Hull
 - c. VOTE: Unanimous
3. No additions to the agenda.
4. Membership update: a meeting will take place in July with Larisa Carr & Steve May to discuss the potential membership of Regional School District #8. Paula Colen discussed that toward the end of this summer a membership outreach program, discussion will follow. Colen also added that documents are being finalized with Griswold.
5. Appointment of Board of Directors and Executive Committee Member's appointment terms: the members of the Board have to be reaffirmed. More concise terms will be appointed in the next meeting.
 - a. MOTION: Paula Colen motioned to accept that the previous officials stay the same.
 - b. SECOND: William Hull
 - c. VOTE: Unanimous
6. ECHIP Bylaws : member sign off: The Executive Committee will meet and come back with a sign off sheet, more discussion will occur at another time.
7. Maine Municipal Employee Health Trust, Acton-Boxborough Health Insurance Trust: Larisa Carr found this program which is very similar to the way ECHIP is set up. Provided information on both as an example and illustration of other successful health collaborations. Carr spoke with a representative from Maine and he would be willing to do a conference call with some ECHIP members to answer any questions or concerns that may have risen.
8. Special Guest Denise Doyle, President of Stop Loss Insurance Brokers: Denise Doyle is the President of Stop Loss Insurance Brokers and will be assisting ECHIP in comparing costs and claims, along with sharing claim data as they take over their new role of stop loss administrator for ECHIP effective 7/1.
 - a. MOTION: Paula Colen motioned to put our stop loss at \$150,000.00
 - b. SECOND: William Hull
 - c. VOTE: Unanimous
9. Review financial reports: Larissa Carr explained that ECHIP and its members are in a good place financially. Steve May distributed a detailed experience report. There was discussion of members being more open communication-wise about where they are financially so a potentially bad situation does not arise.
10. Finalize ECHIP 2013-2014 budget:
 - a. MOTION: Steve Werbner moved to discuss the budget at the July 18th meeting.
 - b. SECOND: Doug Cutler
 - c. VOTE: Unanimous

11. Annual report: Larisa Carr distributed ECHIP's first annual report. This is essentially a snapshot of our year and a look ahead.
12. Contingency fund: the contingency fund will be discussed after the Executive Committee meets.
13. ECHIP Wellness Committee update: representatives from Tolland shared that they had some health fairs take place and are encouraging their employees to participate in the HRA, so far they have had 320 screenings. Discussion followed about which programs should be followed up with (weight loss, nutrition, exercise, etc.).
 - a. MOTION: Steve Werbner moved to authorize the Wellness Committee to pursue additional programs.
 - b. SECOND: Doug Cutler
 - c. VOTE: unanimous
14. Adjournment:
 - a. MOTION: Steve Werbner moved to adjourn the meeting at 3:15.
 - b. SECOND: William Hull
 - c. VOTE: Unanimous

Respectfully submitted,
Tricia Costa
Financial Administrator