

Thursday, July 18, 2013 EASTCONN ECHIP Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6), Hampton, CT.

Present:

William Hull, Putnam
Mike Wilkinson, Tolland
Ron Lussier, Plainfield
Paula Colen, EASTCONN
Beth Bauer, Coventry
Kate Arey, Coventry

Steve May, Milliman
Steve Werbner, Tolland
Kelly Vachon, Plainfield
William Guzman, Tolland
Larisa Carr, ECHIP

EASTCONN Staff Present: Tricia Costa

1. The meeting was called to order at 10:08 by Steve Werbner.
2. Approval of Minutes:
 - a. MOTION: Steve Werbner moved to approve the minutes of June 13, 2013 as presented.
 - b. SECOND: Beth Bauer
 - c. VOTE: Unanimous
3. Additions to Agenda: no additions to the agenda.
4. Executive Committee Meeting Update: the executive committee will be making two edits to the ECHIP by-laws:
 - a. Article III, Section 5 of the ECHIP by-laws, it states “Members of the Executive Committee shall serve for a staggered term of one year, two years or three years with two members appointed for one year, two members appointed for one year, two members for two year and three members for three years, and may be elected for succeeding terms.” These laws will be modified to eliminate the terms clause. If a representative’s term needs to end or be adjusted, another by-law modification will be discussed at that time. Representatives from each entity will be signing off on by-laws to reaffirm that they are authorized by their respective communities to be an ECHIP representative.
 - b. The by-laws will be adjusted to accommodate the following positions: Secretary/Treasurer, Vice Chair, and Chair. This will be elaborated on more in the next meeting and a vote will take place.

The Executive Committee will also be making a draft for guidelines to introduce a contingency fund account. This will be used not only for emergency situations, but also as a potential investment opportunity.

Steve and Larisa will draft a new member checklist for new members looking to join the collaborative. Checklist will include financial histories, as well as claim information.
5. Finalize ECHIP Budget:
 - a. MOTION: Steve Werbner moved to adapt the ECHIP budget.
 - b. SECOND: William Hull
 - c. VOTE: Unanimous
6. Affordable Care Act: Steve May reviewed the Affordable Care Act and how it relates to ECHIP, taking into account how it may affect us versus other employers, and also taking into account seasonal employment.
7. Common Plan: Paula Colen discussed how a common plan will be introduced, for those employees who do not want a more expensive plan. Plan(s) will target lower salaries and hourly employees to aid in avoiding the 2018 Excise Tax as well as the “Exchange” programs.
8. Website & Marketing: the ECHIP website is in its final stages; however it is not live yet. The website will be www.ECHIPCT.org. In the future a member portal may be put in to make information for the collaborative members more accessible.
9. Wellness Update: Larisa Carr expressed that tying in wellness and marketing. This can include pictures of wellness events on the website to show a more in-depth picture of ECHIP’s influence in our separate entities.

10. New Business: no new business.

11. Adjournment:

- a. MOTION: Steve Werbner moved to adjourn the meeting at 10:53.
- b. SECOND: Paula Colen
- c. VOTE: Unanimous

Respectfully submitted,

Tricia Costa
Financial Administrator